

## ABOUT THE DEPARTMENT

The Department of Immigration falls under the Ministry of Home Affairs. It was created by an Act of Parliament CAP 122 of 1965 with the mandate to enforce the Immigration and Deportation Act. The current Immigration Act in force is the Immigration and Deportation Act number 18 of 2010, as read with the Immigration and Deportation (Amendment) Act, 2016, of the Laws of Zambia.

## MISSION STATEMENT AND VISION



**Our Mission statement** is "to facilitate and regulate the movement of persons entering and leaving the country, and control the stay of immigrants and visitors in order to contribute to the maintenance of internal security and sustainable socio-economic development".



**Our Vision is** "to be a leader in provision of the best Immigration services in Africa".

## IMMIGRATION POLICY

Zambia is guided by its immigration policy, which is based on the following four principles:

- An immigrant to Zambia must have a contribution to make in the form of a skill, profession or capital which should be of benefit to the people of Zambia;
- An immigrant should not deprive a citizen of Zambia of employment;
- An immigrant should not be a charge on the state. He/ she must have the means with which to support him/ herself and his/ her dependants in Zambia; and
- An immigrant intending to settle in Zambia must be in possession of a valid permit.



## Our Core Values

In addition to the Code of Ethics for the Zambian Public Service, the Department of Immigration also has a set of its own core values which our staff should conform to in the execution of their duties. These Core Values are:

- Loyalty
- Service
- Integrity
- Transparency
- Efficiency
- Confidentiality
- Collaboration
- Impartiality

These values, individually and collectively, represent the principles and standards that guide the actions of Officers and through which the Department secures the public's trust.

## WHAT WE DO

The Department undertakes the following functions as provided for in the Immigration and Deportation Act No. 18 of 2010:

- Control all border areas and regulate entry and exits at all ports of entry;
- Regulate the migration of any person to Zambia while promoting economic growth;
- Ensure that businesses in Zambia may employ foreigners who possess scarce skills on the Zambian labour market;
- Enable exceptionally skilled or qualified people to sojourn in Zambia;
- Facilitate the movement of students and academic staff for study, teaching and research;
- Assist in the prosecution of any offence under the Immigration and Deportation Act; and
- Administering statutory fees.

## VISAS AND PERMITS

The Department controls the entry and stay of immigrants and visitors by issuing visas and various immigration permits.

The Department issues the following types of Visas:

Single Entry Visa  
Double Entry Visa  
Multiple Entry Visa  
Transit Visa  
Day Tripper Visa  
KAZA UNIVISA

The following are the various immigration permits issued by the Department

- Residence
- Employment
- Investors
- Spouse
- Study
- Diplomatic
- Visiting
- Temporary Employment
- Temporary
- Transit
- Cross Border
- Asylum Seekers

## OUR STRUCTURE

The Department of Immigration is headed by the Director General, who reports to the Minister of Home Affairs through the Permanent Secretary. The Director General has three Deputy Directors General, in charge of the Operations, Human Resource and Administration portfolios.

The ten Regional Immigration Offices in the ten provincial centres of Zambia are headed by Regional Immigration Offices, who are at the rank of Assistant Chief Immigration Officer.

## WHERE WE ARE FOUND

The Department has a total of 98 stations countrywide. These are the Headquarters, ten (10) Regional Immigration Offices, in all the ten Provincial centres, forty (40) district internal offices. The Department also has forty-three (43) Border Controls and is present at the four (04) International Airports.



DEPARTMENT OF IMMIGRATION

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Kent Building, Haile Selassie Road  
P.O. Box 50300, Lusaka, Zambia

Tel: +260 211 255282 (Public Relations Office)

+260 211 252622 (Customer Service Centre)

[www.zambiaimmigration.gov.zm](http://www.zambiaimmigration.gov.zm)

[eservices.zambiaimmigration.gov.zm](mailto:eservices.zambiaimmigration.gov.zm)

