



MINISTRY OF HOME AFFAIRS
AND INTERNAL SECURITY



DEPARTMENT OF IMMIGRATION

EMPLOYMENT OPPORTUNITY

The Department of Immigration invites suitably qualified Zambian Citizens interested in serving as Immigration Assistants or Border Guards to apply to the Director General of Immigration or respective Regional Immigration Officers.

Immigration Assistant (One Hundred and Fifty (150) Positions)

- a) Must be a Zambian citizen with no criminal record;
- b) Must hold a full Grade 12 Certificate (or equivalent) with a minimum of five (5) credits, including English and Mathematics. **Note:** The equivalent must be equated by the Examinations Council of Zambia (ECZ) or the Zambia Qualifications Authority;
- c) Should be aged Eighteen (18) to Twenty-Five (25) years by 31st December, 2023;
- d) Must be physically, medically, and mentally fit;
- e) Must be of good character;
- f) Must be single and without children; and
- g) Must be willing to undergo intensive physical training.

Border Guards (One Hundred (100) Positions)

- a) Must be a Zambian citizen with no criminal record;
- b) Must hold a full Grade 12 Certificate (or equivalent) **Note:** The equivalent must be equated by the Examinations Council of Zambia (ECZ) or the Zambia Qualifications Authority;
- c) Should be aged Eighteen (18) to Twenty-Five (25) years by 31st December, 2023;
- d) Must be physically, medically, and mentally fit;
- e) Must be of good character;
- f) Must be single and without children; and
- g) Must be willing to undergo military training.

How to Apply

Interested and qualified persons are invited to make their applications which should include:

- a) A hand-written application letter

- b) Certified photocopy of National Registration Card (NRC)
- c) Certified photocopies of academic qualifications
- d) Certified photocopies of professional qualifications
- e) Curriculum Vitae (CV)
- f) Two (2) recently taken passport-size photos

Completed applications must be hand delivered to the following addresses:

The Director General
Immigration Headquarters
Kent Building
P.O. Box 50300
LUSAKA

The Regional Immigration Officer
P.O. Box 30594
LUSAKA

The Regional Immigration Officer
P.O Box 80432
KABWE

The Regional Immigration Officer
P.O Box 70457
NDOLA

The Regional Immigration Officer
P.O Box 410198
KASAMA

The Regional Immigration Officer
P.O Box 710038
MANSA

The Regional Immigration Officer
P.O Box 60465
LIVINGSTONE

The Regional Immigration Officer
P.O Box 480237
CHINSALI

The Regional Immigration Officer
P.O Box 110061
SOLWEZI

The Regional Immigration Officer
P.O Box 910179
MONGU

The Regional Immigration Officer
P.O Box 510135
CHIPATA

Please Note

- a) Closing date for receipt of applications is 17th November, 2023.
- b) Applicants should only apply for one position, either Immigration Assistant or Border Guard and not both.
- c) Shortlisted candidates shall be required to produce originals of their National Registration Cards, academic and professional certificates during interviews.
- d) Only shortlisted and successful candidates will be contacted.